Holland ISD

Date Submitted:\_\_\_\_\_

## Behavior Incident Report Holland ISD

Please fill out this form if you wish to report an incident of bullying or harassment on school property or at a school-sponsored or school-related activity, or in a vehicle operated by the District. Turn the completed form into the campus office.

Remember, it is important to report all the facts, names, and descriptions involved in a situation to assure that it can be resolved quickly and completely. If a situation may results in immediate harm to an individual or property, please report it promptly to the campus administrator or call 254-657-0175.

Bullying is defined by state law as engaging in written or verbal expression, expression through electronic means, or physical conduct that occurs on school property, at a school-sponsored or school-related activity, or in a vehicle operated by the district and that:

- Has the effect or will have the effect of physically harming a student, damaging a student's property, or placing a student in reasonable fear of harm to the student's person or of damage to the student's property; or
- Is sufficiently severe, persistent and pervasive enough that the action or threat creates an intimidating, threatening or abusive educational environment for a student

Conduct is considered bullying if it

(a) exploits an imbalance of power between the student perpetrator and the student victim through written or verbal expression or physical conduct; and

(b) interferes with a student's education or substantially disrupts the operation of a school

After submitting the report, the campus principal will investigate the incident to determine if it meets the definition of bullying and apply the appropriate consequences.

## Behavior Incident Form

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1. Your name (Every effort will be made to preserve your anonymity)

2. Phone number or Email address

3. Campus or location of incident

4. Describe the behavior incident. Be specific.

5. Name and Grade of Victim

6. Name and Grade of Aggressor

7. When and where did the incident occur?

8. Was anyone physically harmed in the incident?

9. List anyone else who might have information about this incident on how to contact them.

\_\_\_\_\_

10. List any evidence (letters, photos, test messages, etc.) of bullying or harassment.

Holland ISD Administrator Signature:

Date: \_\_\_\_\_